

# **Restore G/L History**

# **User Guide**

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## Restore G/L History

Restore G/L History restores previously deleted Transaction Detail History and Fiscal Set History to a Sage 300 (Accpac) company database from a database dump.

Prior to version Sage 300 version 5.5, 100 Edition and 200 Edition General Ledger supported a maximum of 2 years of Fiscal Set data and 3 years of Transaction Details history, forcing users to delete older data before being able to create a new year. This changed with version 5.5, which allowed you to retain up to 7 years of history for each of the Transaction Details and Fiscal Sets.

#### **Features and Benefits**

- Recover Fiscal Sets and Transactions from previous years.
- Before processing, checks that all accounts exist.
- Before processing the Actuals Fiscal Set, checks that opening and closing balances match.

### Overview

Restore G/L History reads backups in Sage 300's standard DBDump format or in TaiRox's Fast DBTools formats (.REC or .CSV).

When you run the program, it recovers Fiscal Sets and Transaction Details for the year preceding the earliest year currently on file. Once this is recovered you repeat the process, essentially working backwards through the years.

Restore G/L History checks that all accounts in the year being restored exist in the company. If they do not, the year cannot be restored.

#### Important Notes:

- Restore G/L History does not restore provisional fiscal sets.
- Closing balances for Actual fiscal sets being restored are compared to the opening balances in the following year. If they do not match, the year cannot be restored. (Only actual balances are checked. Closing balances for Quantity, Reporting, and Budget fiscal sets are not.)

### Installing Restore G/L History

Restore G/L History is installed and run like any other Windows program. The installation program adds it to the Windows Start List, and you can create an icon to launch the program from the Sage 300 desktop.

Create Company can be uninstalled from **Windows Control Panel > Programs and Features** or from **Settings > Apps and Features**, depending on your version of Windows.

Restore G/L History is distributed as 1 file, Setup.msi.

• The program is installed by default in "C:\Program Files (x86)\TaiRox\RestoreGLHistory\"

## Using Restore G/L History

Once you install Restore G/L History, you can run it from the Windows Start list, from the Windows desktop or from the Sage 300 desktop (if you add the icon there).

Follow these steps to restore Fiscal Set and Transaction Details history:

🥑 Tail	Rox Restore G/L History		
File	Help		
	Sign On		
		Current	Maximum
	Exit Years of Fiscal Set History		
	Uldest Year of Transaction Details Years of Transaction History		
D	ataset Information		
	Dataset C:\	Browse	
	Current Fiscal Year		
	Oldest Year of Fiscal Sets		
	Oldest Year of Transaction Details		
	Recover Fiscal Sets Recover Fiscal Sets		
	Recover Transactions Recover Transactions		
	Scan		
		C	Close

**Step 1:** Start Restore G/L History and sign on to the Sage 300 company by selecting the Sign On choice from the File menu.

The standard Accpac sign-on dialog will appear.

Sage 300 Signon		×
Server	⊲ocal machine>	ОК
User ID	ADMIN Windows Authentication	Cancel
Password	Change Password	
Company	Sample Company Limited	•
Session Date	1/ 1/2022	

The program will display the following information about the company you selected.

TaiRox Restore G/L History - SAMLTD			
File Help			
Company Information			
Current Fiscal Year 2022		Current	Maximum
Oldest Year of Fiscal Sets 2019	Years of Fiscal Set History	3	99
Oldest Year of Transaction Details 2019	Years of Transaction History	3	99
Dataset C:\ Current Fiscal Year Oldest Year of Fiscal Sets Oldest Year of Transaction Details		Browse	
Recover Fiscal Sets	Recover Fiscal Sets		
Recover Transactions	Recover Transactions		
Scan			
		C	Close

Step 2: Select the dataset that contains the older fiscal sets and transaction details to be restored.

Dataset	Dataset Information						
Datas	set C:\	Browse	•				
Cum	Select the dataset contained	aining the Fiscal Sets and Transactions to be restored	i.				
Olde	Comp	uter ► Local Disk (C:) ► Sage300SharedData ► Sa	mdata 🕨				
Olde	Organize - New fo	lder					
Rec		A Name	Data was dified				
Peop	😭 Favorites	Name	Date modified				
nec	🥅 Desktop	CPYINC	10/10/2017 10:12 .				
	🐌 Downloads	CPYLTD	10/10/2017 10:12 .				
	🖳 Recent Places	PTDEMO	10/10/2017 12:02 .				
		SAMINC .	10/10/2017 10:12 .				
	溒 Libraries	SAMLTD	10/10/2017 12:02 .				

- \* It is important to select a backup in which the years to be recovered are not the last year closed. If this is the case it is possible that adjustments to the year could have been posted after the backup was made.
- \*\* Restore G/L History will not let you restore data for years in which data already exists.

Step 3: Click the Scan button to determine if the dataset is useable.

Restore G/L History checks to see if the dataset contains any years of fiscal sets or transaction details not yet in the company.

• If the dataset contains no data for fiscal years that are not already in the company, the program will display an error message, and you cannot proceed.



• If data is found but it contains GL accounts that are not in the company, you cannot proceed.

The program will display the Missing Accounts dialog shown below.

Missing Accounts					
llowing accounts exist i	n the dataset but not in the selected company:				
Account Description					
1120 Accounts receivable, employees					
1140	Accounts receivable, other				
		Close			
	Ilowing accounts exist i Account 1120 1140	sing Accounts         llowing accounts exist in the dataset but not in the selected company:         Account       Description         1120       Accounts receivable, employees         1140       Accounts receivable, other			

• If the dataset contains fiscal sets and/or transactions that can be restored, the form will be updated to show which year of fiscal sets and/or which year of transactions can be restored, and the corresponding buttons will be enabled if applicable.

TaiRox Restore G/L History - SAMLTD		
File Help		
Company Information		
Current Fiscal Year 2022	Current	Maximum
Oldest Year of Fiscal Sets 2019 Years of Fiscal Set	History 3	99
Oldest Year of Transaction Details 2019 Years of Transaction	History 3	99
Dataset Information		
Dataset C:\Sage300SharedData\Samdata\SAMLTD.DCT	Browse	
Current Fiscal Year 2020		
Oldest Year of Fiscal Sets 2018		
Oldest Year of Transaction Details 2018		
Recover Fiscal Sets 2018 Recover Fiscal Sets		
Recover Transactions 2018 Recover Transactions		
Scan		
		Close

**Step 4:** Click the Recover Fiscal Sets button to restore the indicated year of fiscal sets.

Before fiscal sets are restored, the program checks that the closing balances for the year being restored are the same as the opening balances of the year following it.

• If the closing balances do not match the opening balances in your G/L, then you will not be able to restore the fiscal sets for that year.

The Fiscal Sets with Mismatched Closing Balances dialog will display all fiscal sets that would be out of balance.

Fiscal Sets with Mismatched Closing Balances							
The following fiscal sets have a closing balance which does not match their opening balance in the following fiscal year:							
	Account	Fiscal Year	Fiscal Set Designator	Currency	Currency Type	Closing Balance	Following Year's Opening Balance
	1000	2018	A	CAD	F	10000	9999.90
	1020	2018	A	CAD	F	1514402.3	1514402.40
							Close

• If there are no errors, then the following dialog will appear after the fiscal sets have been restored.

Information	x
Fiscal sets for year 2018 have been restored.	
ОК	

Step 5: Click the Recover Transactions button to restore the indicated year of transactions.

• The following dialog appears when the transactions have been restored.



After each operation is completed, the program updates the company information, along with the information regarding the fiscal set and transaction years available to be restored.