



# Fast Clear History

## User Guide

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# Fast Clear History Overview

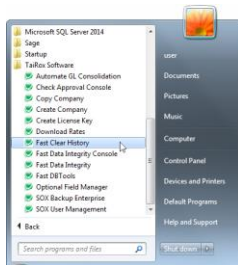
Fast Clear History is a SQL Server-specific utility that performs Sage 300 Clear History operations in a fraction of the time taken using the Sage 300 user interface forms. Fast Clear History also includes options that are not available in Sage 300 – for example, clearing unprinted posting journals.

## Technical Notes

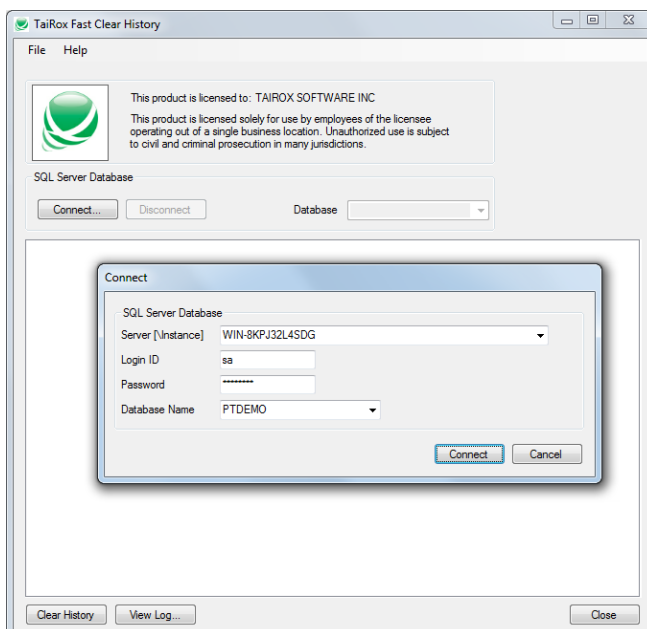
- You start Fast Clear History from the Windows Start List. It is not run from the Sage 300 desktop unless you manually add a shortcut.  
You can uninstall the program from Windows **Control Panel > Programs and Features** or from **Settings > Apps and Features**, depending on your version of Windows.
- The program must be run on a computer where Sage 300 or Workstation Setup has been installed.
- Before running Fast Clear History, you must ensure that I/C Day End has been run for each Sage 300 Company that you plan to work with.

## Starting Fast Clear History and Logging On to SQL Server

Start Fast Clear History from the Windows start list.



When launched, the program displays the Connect dialog box for logging in to SQL Server and specifying the company database that you are working with.



- Enter the name of the SQL Server [Instance], the SQL Server login credentials, and the name of the database corresponding to the Sage 300 Company you want to work with.

Once you log in, you can select other Sage 300 companies installed on the same server without having to log in again. To change companies, click the Connect button, and then select the company from the Database Name dropdown list.

## Using Fast Clear History

Once connected, the main Fast Clear History form will display a separate tab for each Sage 300 module that is active in the company and that Fast Clear History supports. To proceed, visit each tab in turn, select the data that you want to clear, and then click the Clear History button.

- Date fields are initially set to the current date.
- Fiscal year-period fields are set to the year-period corresponding to the current date in the current company's fiscal calendar.
- All selections are initially unchecked.
- **All fields on each tab will be reset to their initial values if you select a new database.**

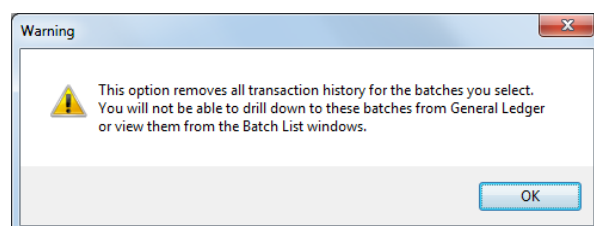
## Select AP Clear History Options

The screenshot shows the 'TaiRox Fast Clear History' application window. At the top, there is a license agreement for TAIROX SOFTWARE INC. Below that, the 'SQL Server Database' section includes 'Connect...' and 'Disconnect' buttons, and a 'Database' dropdown menu set to 'PTDEMO'. The main area is a tabbed interface with tabs for 'AP', 'AR', 'BK', 'GL', 'IC', 'OE', 'PO', and 'TX'. The 'AP' tab is selected and contains several sections with checkboxes and 'Through' fields:

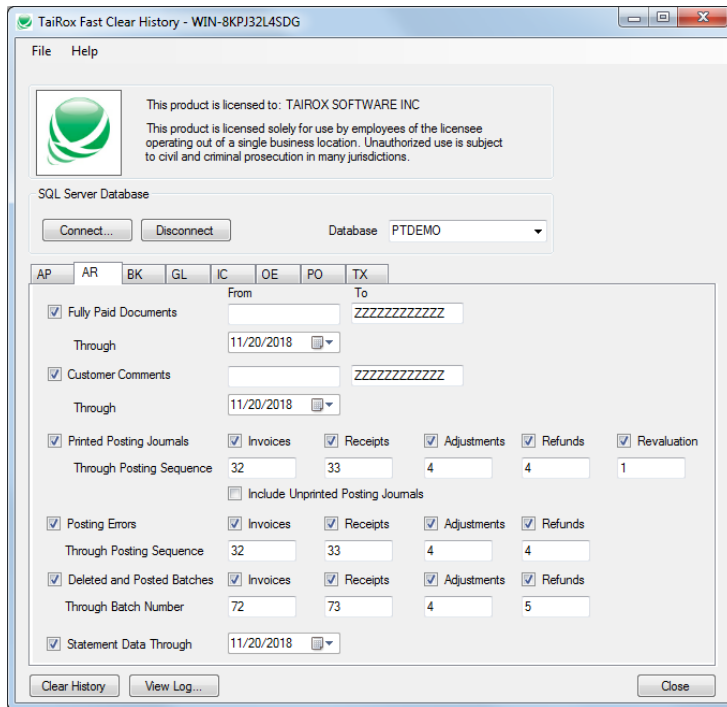
- Fully Paid Documents:** Checked. Through: 11/20/2018. To: ZZZZZZZZZZZZ.
- Vendor Comments:** Checked. Through: 11/20/2018. To: ZZZZZZZZZZZZ.
- 1099/CPRS Amounts Through:** Checked. Through Year: 2018. Period: 11. To: ZZZZZZZZZZZZ.
- Posting Journals:** Checked. Includes sub-sections for Invoices, Payments, Adjustments, and Revaluation. Through Posting Sequence: 33, 20, 4, 1. Includes an unchecked option for 'Include Unprinted Posting Journals'.
- Posting Errors:** Checked. Through Posting Sequence: 33, 20, 4.
- Deleted and Posted Batches:** Checked. Through Batch Number: 59, 62, 4.

At the bottom of the window are 'Clear History', 'View Log...', and 'Close' buttons.

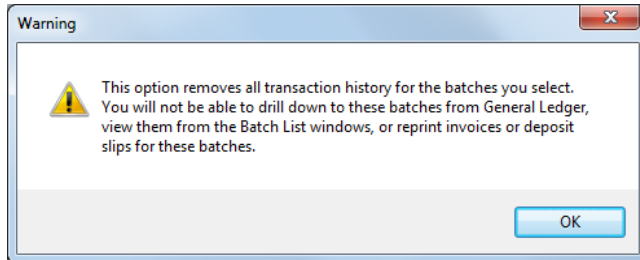
If you select Deleted and Posted Batches, the following message will appear, letting you know that you will not be able to drill down to batches if you delete them:



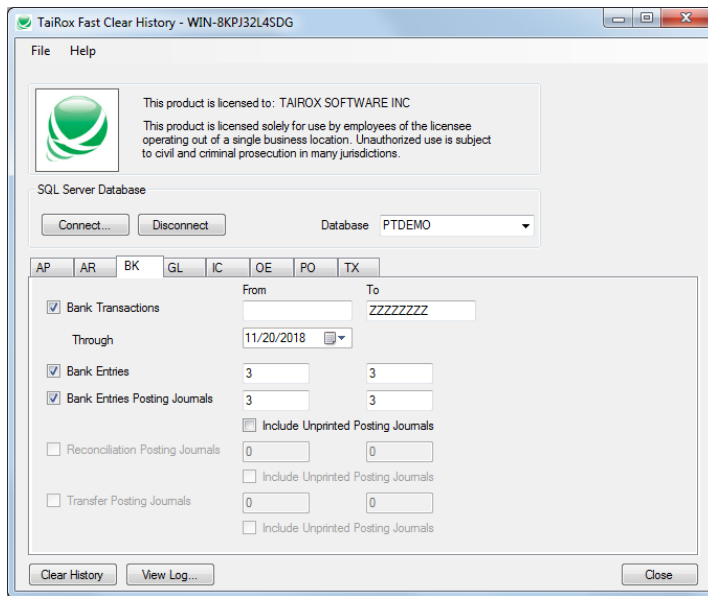
## Select AR Clear History Options



If you select Deleted and Posted Batches, the following message will appear, letting you know that you will not be able to drill down to batches if you delete them or reprint invoices or deposit slips.

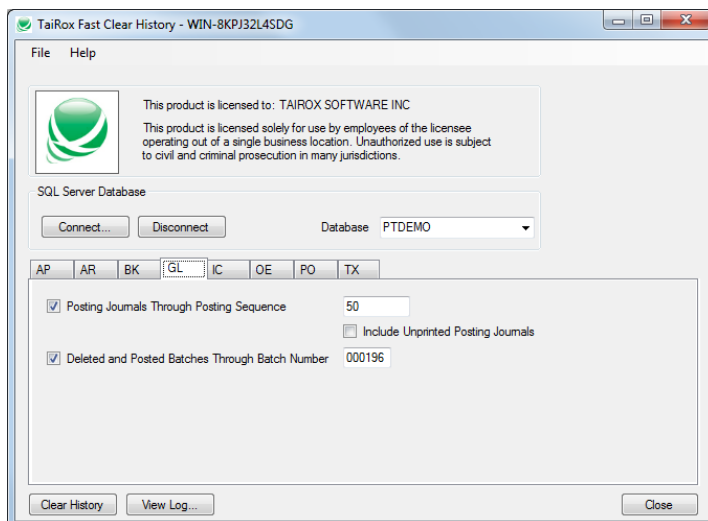


## Select BK Clear History Options

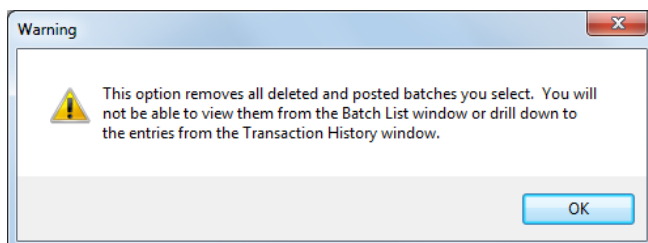


**Note:** If you have greyed out options on the screen – as above – it means that there are no entries or journals to clear.

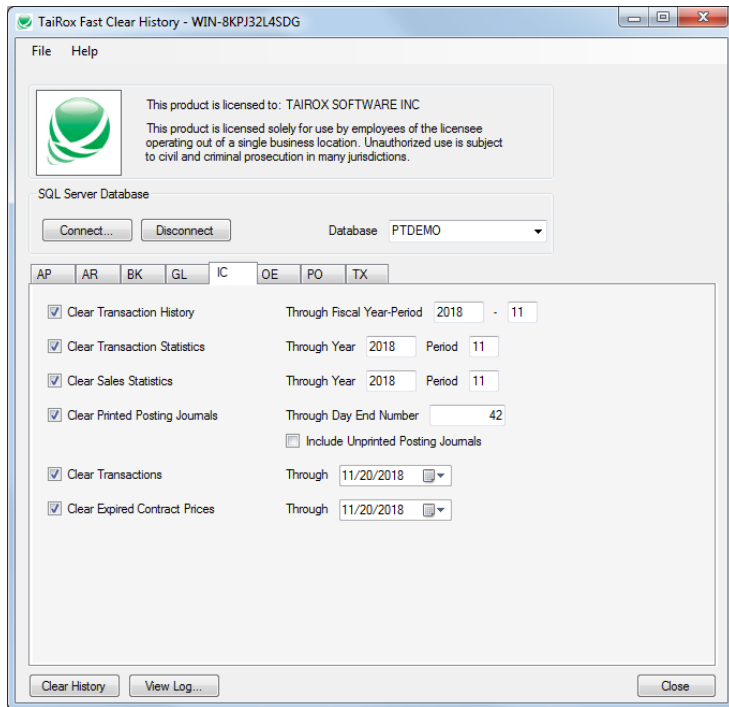
## Select GL Clear History Options



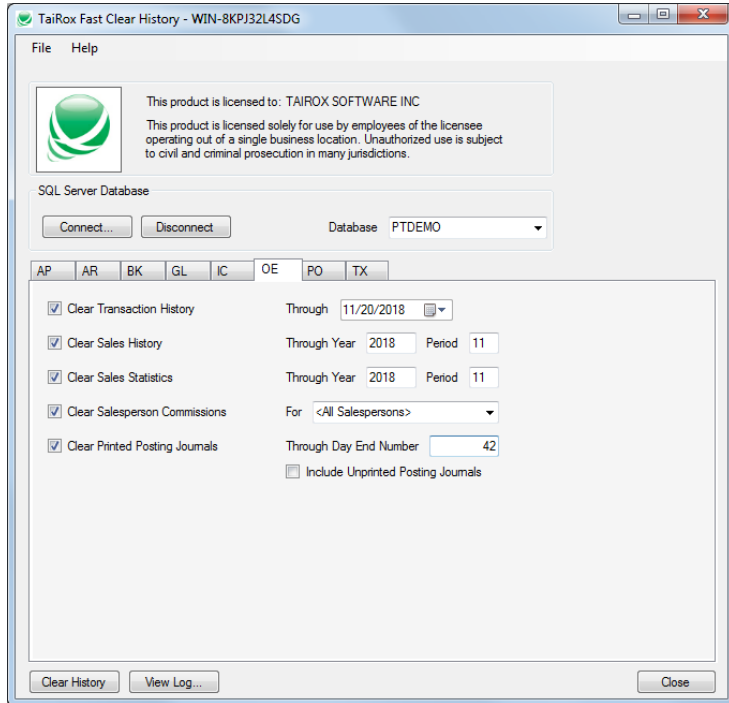
If you select Deleted and Posted Batches, the following message will appear, letting you know that you will not be able to view them from the Batch List or drill down to entries from the Transaction History window.



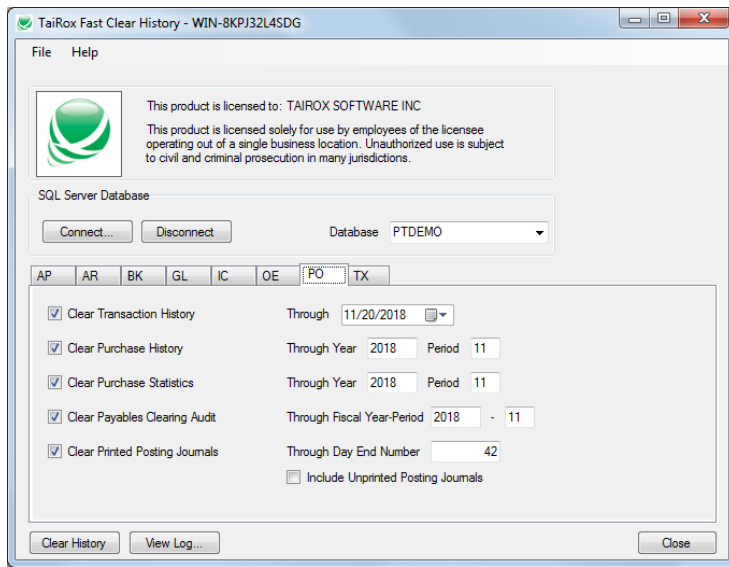
## Select IC Clear History Options



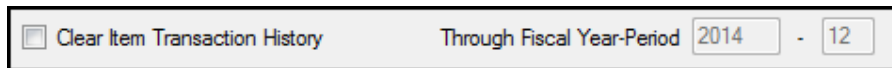
## Select OE Clear History Options



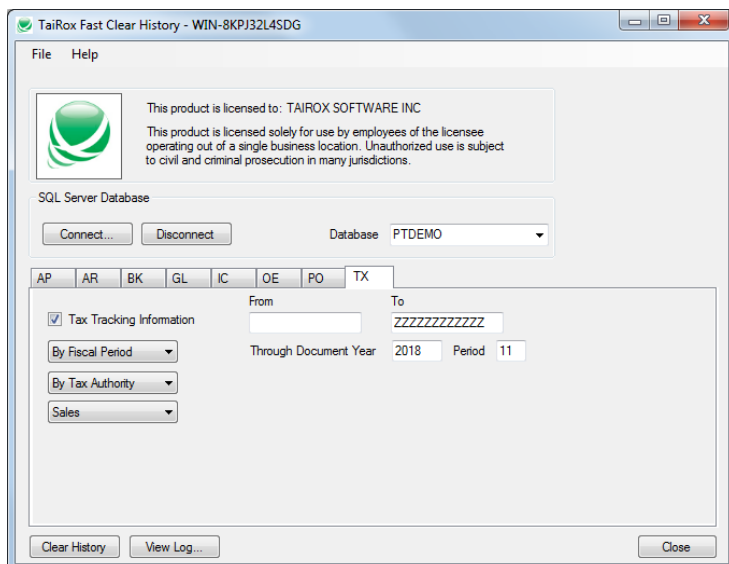
## Select PO Clear History Options



If your company uses the Purchase Orders module stand-alone (without the Inventory Control module), the following option will also appear:



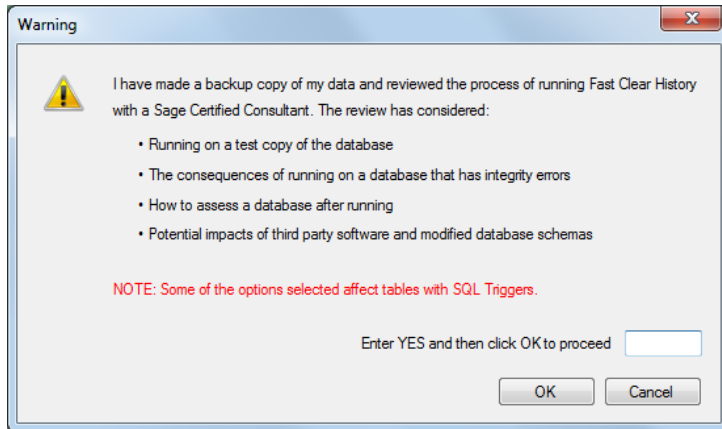
## Select TX Clear History Options



## Click the Clear History Button to Proceed

Click the Clear History button once you have selected the historical data sets that you want to be cleared and the processing options specific to each.

The following message appears, forcing you to confirm that you have backed up your data, understand what the program does, and that you do, in fact, want to proceed.

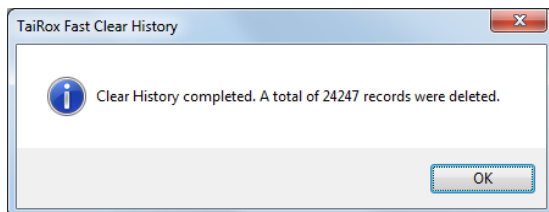


The text in red will only appear if one or more of the tables affected by your selections have any SQL triggers (for more information, see [Appendix A: SQL Triggers](#)).

**To proceed, type “YES” in the field and then click the OK button.** (You must type capital letters.)

During the clearing operation a meter will indicate which table is currently being processed.

The following message will appear when the operation is complete:

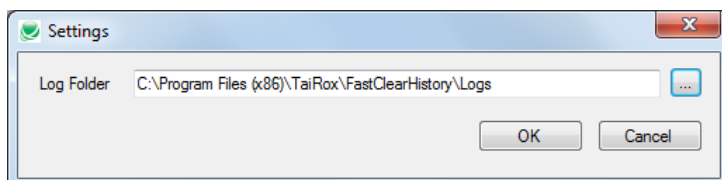


## View the Log File

Once the operation is complete you may view the results by clicking on the View Log... button. This will open the folder containing the log files.

**Note:** Log file names include the server name, database name, and date. Multiple operations for the same database on the same day will be in a single log file, with the most recent operation being at the end of the log.

You can specify the folder where the log files are created using the **File > Settings** menu choice.





# Appendix A: SQL Triggers

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Sage 300 tables do not natively have any SQL triggers.

**Important Note:** If your specific implementation includes the use of triggers, it means that we will not have tested for your unique setup.

You should have someone familiar with the SQL triggers on any tables affected by Fast Clear History determine how best to proceed.

Depending on what the triggers do, it may be best to disable them when running Fast Clear History.

# Appendix B: Differences between Sage 300 Clear History and TaiRox Fast Clear History

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## ***Most Modules***

- **Sage 300** lets you clear printed posting journals for a subset of transaction types.
- **Fast Clear History** clears the printed posting journals for all transaction types as well as lets you clear unprinted posting journals.

## ***Bank Services***

- **Sage 300** will partially clear transactions by clearing only those details that can be cleared, doing so involves extremely costly calculations.
- **Fast Clear History** will only clear a transaction if all of its details can be cleared.

## ***Inventory Control***

- **Sage 300** lets you clear sales statistics for a subset of items.
- **Fast Clear History** clears sales statistics for all items.  
Fast Clear History does not clear receipt labels or anything related to serial numbers or lots.

## ***Order Entry***

- **Sage 300** lets you clear sales history for a range of customers or items.
- **Fast Clear History** clears sales history for all customers or items.
- **Sage 300** lets you clear salesperson commissions for a range of salespersons.
- **Fast Clear History** clears commission data for a single salesperson or all salespersons.

## ***Purchase Orders***

- **Sage 300** lets you clear purchase history for a range of vendors.
- **Fast Clear History** clears purchase history for all vendors.
- **Sage 300** lets you clear payables clearing audit data for a range of account sets.
- **Fast Clear History** clears it for all account sets.